

Pre-Kindergarten  
2023-2024  
**REGISTRATION PACKET**



Requirements: Students must be 4 years old, on or before September 1, 2023, to apply to Pre-K.



**"The School of Discovery"**

15851 SW 112 Street Miami, Florida 33196

305-382-0792 fax 305-383-2761

[drglpelementary.org](http://drglpelementary.org)

Raul J. Gutierrez, Principal

Lorena E. Somohano, Assistant Principal

**Miami-Dade County Public Schools  
Registration Requirements**

Miami-Dade County Public Schools is committed to the education of all children. Your child's enrollment in this school is very important. Parents who cannot produce any of these documents, please ask to speak to an administrator.

**I. ENTRIES FROM OUT-OF-COUNTY, STATE, COUNTRY, AND PRIVATE SCHOOLS**

**A. AGE AND LEGAL NAME VERIFICATION** – Must provide one of the following:

1. Duly attested original birth certificate, *hospital certificate not acceptable*
2. Duly attested Certificate of Baptism with a parent affidavit
3. Insurance policy on the child's life in force for two years
4. Bonafide religious record with parent affidavit
5. Passport or Certificate of Arrival in the U.S. showing age of child
6. Transcript of school records of at least four years prior, stating date of birth
7. Affidavit of age signed by parent and Certificate of Age signed by public health officer

**B. VERIFICATION OF PARENTAGE/CUSTODY / GUARDIANSHIP** must be provided if registering parent is not identified on a birth certificate.

**C. VERIFICATION OF ADDRESS** – Must provide two of the following:

1. Broker's or Attorney's statement of parents' purchase of residence or properly executed lease agreement.
2. Current Homestead Exemption Card; and
3. Electric deposit receipt or electric bill, showing name and service address.

**D. HEALTH REQUIREMENTS** – Must provide both forms:

1. State of Florida School Entry Health Exam – [DH-3040](#)  
Health examination performed within one year prior to enrollment; Clinical TB screening/results
2. Florida Certificate of Immunization – [DH-680](#)  
from a private doctor, or local health provider

**E. SCHOOL RECORDS**

1. Verification of credits earned for grade placement; and
2. Interpretation of foreign records at no cost available from the Federal & State Compliance Office

**II. TRANSFERS FROM ANOTHER MIAMI-DADE COUNTY PUBLIC SCHOOL**

- Registering parent must bring a withdrawal slip from sending school
- Proof of address with name of registering parent.
- Proof of parent / guardian identification.